

ASSET DONATION FORM

Please provide the following background information to National Christian Foundation (NCF) to enable us to accept your asset donation. Answer all applicable sections (indicate N/A otherwise).

GIVER CONTACT INFORMATION

Giver

Mr./Mrs.	First Name	Initial	Last Name	Suffix
Date of Birth		Social Security # / Tax ID #		
Address			County	
City		State	Zip	
Phone: Home		Business	Cell	
Email Address				
Preferred Contact (Circle all that apply)				
Email	Home Ph.	Business Phone	Cell	

Spouse, if giving jointly

Mr./Mrs.	First Name	Initial	Last Name	Suffix
Date of Birth		Social Security # / Tax ID #		
Address: Including P.O. Box, street address, suite or apt #				
City		State	Zip	
Phone: Home		Business	Cell	
Email Address				
Preferred Contact (Circle all that apply)				
Email	Home Ph.	Business Phone	Cell	

Personal Federal Tax Rate: _____ % State Tax Rate: _____ %

Would the Giver like us to contact his/her professional advisor* in this evaluation? If so, please circle one and provide the appropriate contact information:

CPA Legal Financial Other _____

*NCF recommends that all givers of non-liquid gifts seek and obtain their own independent tax and legal counsel.

ASSET INFORMATION

Full legal name of asset owner: _____

If applicable, full legal name of asset and all D/B/As: _____

Asset Type (circle applicable type):

Real Estate Limited Liability Company Sub Chapter S Stock C Corporation Stock
Limited Partnership General Partnership Personal Property Other: _____

Nature of asset's underlying business operations: _____

If asset is a holding company (owning one or more companies), please include full legal names and all D/B/As of underlying companies, as well as the nature of their underlying business operations:

Estimated value of Giver's total ownership: \$_____ How is this value derived? _____

What percentage and quantity of the asset does Giver desire to gift? _____

How long has Giver owned the asset? _____ Giver's cost basis: \$_____

How did Giver acquire the asset? _____

Is there a deadline for completing this gift that we should know about? Yes No If yes, deadline date: _____

Are there any potential buyers? Yes No Describe: _____

Is there a current binding obligation to sell this asset? Yes No

Assets with debt can create additional tax obligations as a Giver makes the contribution. The following questions are asked to help us aid the Giver in evaluating the effect of the gift for the Giver and the Giving Fund.

Are there currently any mortgages or other obligations attached to the asset? Yes No

If yes, indicate the amount and age of the debt: \$_____

If gifting corporate business interests, please provide the name and contact information for the CFO or CPA for the business entity:

CHARITABLE GOALS

Does giver have an NCF Giving Fund? Yes No

If yes; Fund number: _____ Fund name: _____

NEXT STEPS

REQUIRED DOCUMENTS TO INCLUDE: (Select one. If held by Trust or business entity, additional documentation required.)

REAL ESTATE

- Deed and legal description (if held by Trust or business entity, additional documentation required)
- Home Owners Association Covenants, Conditions & Restrictions
- Home Owners Association fees
- Title Insurance Report
- Most recent property tax bill(s)
- Property & Casualty Insurance policy
- Lease Agreement(s) - if applicable
- Valuation/Appraisal (if available) or realtor's comp's

NOTE: Phase I Environmental Site Assessment required for all commercial and agricultural properties, as well any real estate exceeding 5 acres.

CORPORATION (S or C Corporation)

- Articles of Incorporation
- Bylaws
- List of shareholders & # of shares owned by each
- Valuation/Appraisal (if available)
- Shareholder agreement and any amendments
- Most recent corporate financial statement
- Most recent Federal tax return
- Form 1120S and K-1 for S-Corporations
- Form 1120 for C-Corporations

LIMITED PARTNERSHIP

- Certificate of LP Formation
- Partnership Agreement with any Amendments
- List of members and units or % owned by each
- Valuation/Appraisal (if available)
- Most recent financial statement
- Most recent Federal tax return (Form 1065 and K-1)

LIMITED LIABILITY COMPANY

- Articles of Organization
- Operating Agreement with any Amendments
- List of members and units or % owned by each
- Valuation/Appraisal (if available)
- Most recent financial statement
- Most recent Federal tax return (Form 1065 and K-1)

Please send this document by email or fax to the contact information below: